



Academic Advisory Report

This sheet should be filled by both Student and Tutor in one to one meeting

Year:		Semester:		Meeting No:	
Student Name:		ID:		Group:	
Tutor Name:			Date: / /		
Attendance:	Student attended on due time				
	Student attended after repeated invitations				
	Student did not attend (refer to Student Academic Supervisor)				

Items Required for Advisory:

1- Development as a self-learner: please discuss with your student how could he / she manages as a self-learner? The followings are suggested areas for discussion:

Academic Performance

Time Management

Resources

Studying Strategies

2- Are there any other issues for concern? Personal (Including Health Problems) and professional { dealing with patients, colleague, health care professionals and staff members or problems in attendance (absence in exam or absence warnings) }

3- Academic activity and future goals:

Research project

Elective

Future specialty

Future goals



4- Action plan for improvement:

Academic Performance

Time Management

Resources

Studying Strategies

5- Referral:

Are there any personal professional or academic problems that need further support or action by the college administration?

(Yes)

(No)

If **Yes** please specify the cause.

NB: Please write the details of the problem and submit to the Student Academic Supervisor

Tutor Signature:

Student Signature:

Please submit the original form to the Student Academic Supervisor, a copy to student and keep a copy